

WILBERFOSS PARISH COUNCIL

Clerk: Sarah Wills 2 Paddock Close Wilberfoss YORK YO41 5LX

01759 380123/07762 549292

clerk@wilberfossparish.org.uk

www.wilberfossparish.org.uk

MINUTES

15th August 2019

Present: Chairman Judy Abernethy, Vice Chairman David Smith and Councillors Louise Ward, Richard Rains, Kris Henderson and Steve Abernethy, together with Wayne Goodwin, Humberside Police Speedwatch Co-ordinator, Grahame Hicks, Chairman of the Action A1079 committee and two members of the public who have volunteered for the Speedwatch Scheme.

The 15 minute question time was utilised by Wayne Goodwin who addressed the meeting to provide details of the Community Speedwatch Scheme. The scheme is an opportunity to allow people to play a part in making their communities a safer place by recording and reporting drivers who are travelling in excess of speed limits. Those drivers will then be sent enforcement letters. A minimum of 6 volunteers is needed and teams of 3 will target specific sites identified by Wilberfoss Parish Council and meet the criteria set out under the Scheme. Regular recording of vehicles guarantees retention of the equipment.

Grahame Hicks also addressed the meeting as Chairman of the Action A1079 Committee. He provided the Parish Council with follow up information after Mark Jessop's attendance at the monthly Parish Council meeting in May. Grahame is keen for the Parish Council to continue to report accidents but was mindful that any improvements to the infrastructure of the A1079 at the Wilberfoss junctions could result in more development in the village, as this was evidenced in Pocklington after the installation of Hodsow Lane roundabout. Grahame advised that Transport for the North has suggested that funding is likely to be available for the A1079 corridor although no specific scheme has been identified. Grahame offered to contact East Riding of Yorkshire Council on the Parish Council's behalf to share concerns about the possibility that inadequate lighting and the length of the slip road may be factors in the number of accidents at Wilberfoss.

1. Apologies were received from Councillor St Giles.
2. There were no declarations of interest made by any Councillor present.
3. The Minutes of the Meetings of the 16th May and 3rd June were signed as a true record.
4. **Planning Matters**
 - 4.1 Members considered Planning Application 19/02621/PLF | Erection of single storey extension to side | Sunray 2 Back Lane Wilberfoss East Riding Of Yorkshire YO41 5NW and had no observations to make.
 - 4.2 The Clerk confirmed that Planning Application 19/01027/VAR | Removal of Condition 2 (agricultural occupancy) of planning reference Q594 dated 11 August 1954 | Field View Hull Road Wilberfoss East Riding Of Yorkshire YO41 5NT had been granted planning permission.
 - 4.3 The Clerk confirmed that Planning Application 19/00210/PLF | Alterations and extensions including erection of a two storey extension to side with balcony to rear, erection of a porch to front, installation of roof lights to side and rear and erection of a detached car port with home office above | Field View Hull Road Wilberfoss East Riding Of Yorkshire YO41 5NT had been granted planning permission.
5. No Ward Councillors were in attendance.
6. The Clerk advised that on inspection the existing metal posts for the new notice board on Willow Park Road were rotten. New posts have therefore been ordered.
7. **Progress Reports and to address any issues outstanding from previous meetings**
 - 7.1 Costcutter Head Office have agreed to fund 50% of the cost of a new litter bin and it was proposed that the one in situ at the moment could be moved to the edge of the butcher's shop garden to accommodate those leaving the shop and heading east and those waiting at the bus stop. The Clerk has arranged a site visit with Ian Beevers for Monday 19th August. The Clerk reported that the litter bin in need of maintenance further along Main Street is not repairable. It

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was agreed that should be removed and not replaced as another litter bin is available on the opposite side of the road.

- 7.2 Wayne Goodwin had already addressed the meeting during the 15 minute question time allocated at the start of the meeting.
- 7.3 The notice board on Willow Park Road is expected to be in situ within the coming week. Evidence will then be presented to Tesco/Groundworks who have funded the project.
8. **Environment & Community matters (to include Highways and Footways, Health, Education, Transport, Policing, Street lighting and Community Groups).**
- 8.1 Councillor Ward will approach Andrew Hoyer with a view to raising the flag on the 15th September, the birthday of Prince Harry.
- 8.2 Councillor Rains advised that his wife, Pat, would be interested in helping to produce a Newsletter. It has proven impossible to make contact with the current Editorial Team. A brief discussion took place and Councillor Ward offered to supply Pat with a copy of the old-style Newsletter in order for her to see what might be possible. It was acknowledged that a Newsletter in paper format is needed and Councillor Henderson suggested starting with a double sided A4 sheet. He would be happy to circulate a pdf version to parents at school. It is unclear at present who will pay for production but it is clear from conversations that Councillors are having with residents that the return to a paper copy is necessary to reach the whole community.
- 8.3 A brief discussion took place regarding the Parish Council's Action Plan and Councillors were encouraged to give consideration to future projects. Councillor Smith asked that the provision of a bus shelter on Beckside, Wilberfoss be considered and this was added to the Action Plan. Activities for young children, such as a skate park and youth club, were also brought to the Parish Council's attention. Both ideas would need collaboration with the wider community.
- 8.4 Councillor Abernethy reminded members that the annual Summer Fair is taking place this coming Saturday. A new tenant is taking over the running of the bar and kitchen at the Pavilion from 1st September.
- 8.5 Councillors gave full support for the use of ring-fenced monies to make improvements to the footpath leading to the Allotments. This work will be carried out by a contractor appointed by the Allotment Association. Approval has been given by the Footpaths Officer at East Riding of Yorkshire Council.
- 8.6 Councillors were presented with a request from the Management Committee of Wilberfoss Community Centre to act as a third party funder should a funding bid to FCC Communities Foundation (previously known as WREN) be successful. Funds are being sought in order to replace the curtains at Wilberfoss Community Centre. The maximum amount anticipated would be £790.00. These funds may not be required if funding can be sought from elsewhere. It was agreed that a letter of support would also be supplied by the Parish Council.
- 8.7 Members were presented with a request for financial assistance to support this year's Elders Party, should existing funds not cover the cost. It was acknowledged that a 'donation box' will offer those in attendance who can afford it to make a contribution to the overall cost if they so wish. The Clerk advised that she was hopeful that funds may also be forthcoming through a scheme being run at Costcutter. Councillors agreed in principle to supporting the event, although at this stage it is unclear what funds are required.
- 8.8 Following the Clerk's direct contact with Costcutter Head Office regarding the litter bin, a site visit has been arranged in order to ascertain whether Costcutter could become more involved in the community as a whole.
9. **Councillors Reports for future Agendas**
- 9.1 Councillor Steve Abernethy notified that a streetlight on Beckside was being obstructed by vegetation and was permanently lit. The Clerk advised that each street light has a column number and faults, etc can be reported to East Riding of Yorkshire Council through the 'Useful East Riding links' on the Parish website marked 'Faulty Streetlights'.
- 9.2 Councillor Abernethy further suggested that the water pump belonging to the Parish Council should be re-homed. Subsequent to the meeting the Clerk set wheels in motion to move the water pump to the Community Centre where it could be accessible to all, should it be required.
- 9.3 Councillor Smith advised that a bicycle is currently lying in Foss Beck and the Clerk reminded Councillors that it would be helpful to have photographic evidence of issues in the village that can be passed to the relevant organisation.
10. **Administration Matters**
- 10.1 Councillors were in agreement that a photograph of themselves should be added to their personal profile on the

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parish website. Photographs will be taken at next month's meeting.

10.2 Councillors were asked to give some thought to issues affecting the parish and wider East Riding so that the Chairman can report to the next Parish Council Liaison committee meeting on the 18th September.

11. **Finance** (In accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19) members of the public will be asked to leave the meeting before details of employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road or at www.wilberfossparish.org.uk.)

11.1 The Clerk/RFO sought payment for the following transactions:-

Councillor Expenses (Abernethy) mileage allowance	£14.56
Combined staff salaries and employment expenses	£650.91
Internal Auditor Fee	£19.08
Acer Garden Services – Grounds Maintenance	£591.60
ERNLLCA – Councillor Training	£22.50
1&1 IONOS website hosting	£5.99
1&1 IONOS domain name renewal	£19.32

11.2 In addition it was acknowledged that in the absence of meetings in June and July, the following payments had been authorised

July

Clerk's telephone and broadband	£236.33
Combined staff salaries and employment expenses	£650.91
ERNLLCA – Councillor Training	£45.00
Acer Garden Services – Grounds Maintenance	£447.60
Clerk's expenses – black ink cartridge	£42.99
Clerk's expenses – ESET Smart Security	£50.33
Grimston Landscapes – WiB gravel maintenance	£109.44
1&1 IONOS website hosting	£5.99

June

Combined staff salaries and employment expenses	£670.07
Acer Garden Services – Grounds Maintenance	£447.60
Wilberfoss Community Centre – Hire Charges	£15.00
Councillor Expenses (Smith) mileage allowance	£7.15
Councillor Expenses (Smith) mileage allowance	£12.35
1&1 IONOS website hosting	£4.82

The Clerk advised that receipts to the account included £1,000.00 Groundworks (funding towards the cost of a replacement notice board) and £1,459.41 by way of VAT refund. Token interest on the Parish Council's reserve account amounted to £3.13.

11.3 A discussion regarding additional signatories was delayed until September.

11.4 Adoption of the new Financial Regulations was delayed due to the need to discuss them at length and the fact that the meeting had overrun.

Meeting closed 21.38

..... Chairman

..... Clerk